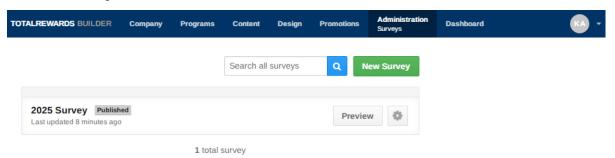


View Survey Result

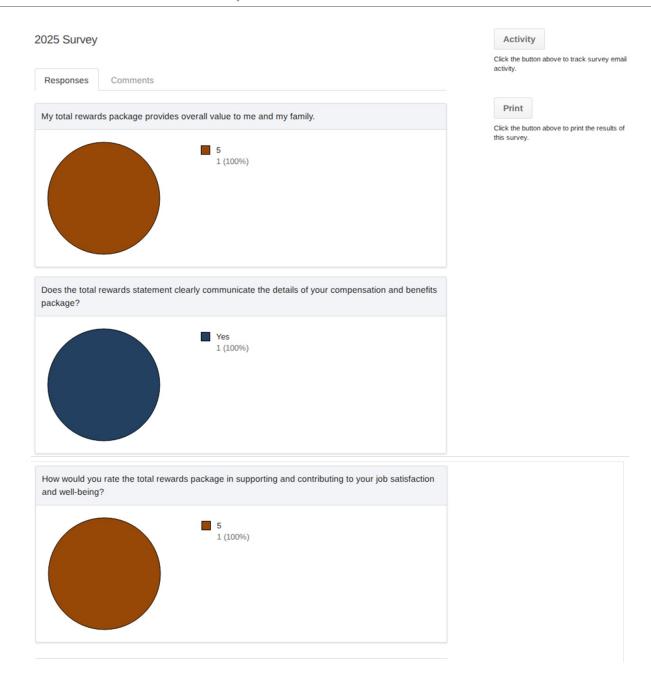
Last Modified on 10/24/2025 1:41 pm PDT

☐ View Survey Result:

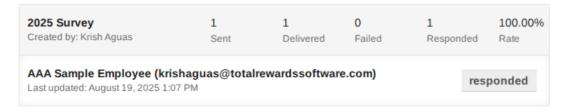
- 1. Go to **Administration**.
- 2. Select **Survey** from the dropdown menu.
- 3. Click the **Survey Title** to view results.



4. The **Responses** tab shows the result of the survey questions.



5. Click **Activity** to see the survey status for each employee.



1 total survey

6. Click **Print** to download the survey result.



7. The **Comments** tab displays feedback (if any).



- ☐ **Note:** Use this section to track survey participation, and view employee feedback.
- □ **Quick Steps:** Go to Administration \rightarrow Select Survey \rightarrow Open Survey Title \rightarrow View Responses, Comments & Activity \rightarrow Print results if needed