

Introductions and Footers

Last Modified on 10/24/2025 1:30 pm PDT

Introductions and Footers appear within the Cash Compensation and Benefits Summary sections.

They provide consistent guidance across all employee statements to help interpret and understand the information presented. These messages are standardized and appear the same for every employee.

They have been pre-populated for you. Review and update them based on your organization's voice and communication needs.

☐ Modify the Introduction and Footers:

1. Go to **Content**.
2. Select **Introductions and Footers** from the dropdown.
3. Click into each **message box** to edit the text (see screenshots below).
4. Click **Save**.

☐ **Note:** Update the default Introduction and Footer text to reflect your organization's messaging.

☐ **Quick Steps:** Content → Introductions and Footers → Select Message → Edit Text → Save

Cash Compensation

TOTALREWARDS BUILDER	Company	Programs	Content Introductions and Footers	Design	Promotions	Administration	Dashboard	KA
<div><div>Cash Compensation and Benefits Summary Introduction</div><div>The amount of your total compensation from TotalRewards CSM is much more than what is indicated in your yearly earnings statement. In addition to direct pay, it includes the value of your health care insurance, disability and life insurance, retirement benefits and government mandated benefits. Below, we break out your total compensation.</div></div> <div><div>Cash Compensation Section Footer</div><div>Data as of 12/31/2024.</div></div> <div><div>Other Compensation Footer</div><div></div></div> <div><div>Sample Text</div><div>Not sure what to write? Click "Sample Text" for four different welcome letters. Copy your favorite and paste it into the text box. Then edit it to your liking.</div></div> <div><div>Live Sample</div><div>This will show a live sample of the complete statement.</div></div> <div><div>Don't see your changes?</div><div>Are you clicking the "Live Sample" and don't see your changes? If so, you may need to delete your Cache. To do so, go to Tools on your internet browser and delete the Cache.</div></div>								

Welcome

Compensation

Other Perks

Compensation and Benefits Summary

Data as of December 31, 2024

The amount of your total compensation from TotalRewards CSM is much more than what is indicated in your yearly earnings statement. In addition to direct pay, it includes the value of your health care insurance, disability and life insurance, retirement benefits and government mandated benefits. Below, we break out your total compensation.

CASH COMPENSATION

	Amount
Salary	\$100,000.00
Total:	\$100,000.00

Data as of 12/31/2024.

OTHER COMPENSATION

	Amount
Auto Allowance	\$200.00
Total:	\$200.00

Benefits

Benefit Section Footer

The above benefit elections are based on 2024.

BENEFITS	Plan	Coverage	Your Contribution	Company Contribution
Medical Insurance	Cigna	EE Only	\$1,200.00	\$4,500.00
Health Savings Account			\$500.00	\$0.00
Dental Insurance	Delta Dental	EE + Family	\$530.00	\$2,850.00
Vision Insurance	VSP	EE + Spouse	\$86.00	\$0.00
Total:			\$2,316.00	\$7,350.00

Data as of 12/31/2024.

Estimated Tax Saving

Estimated Tax Savings Introduction

TotalRewards CSM also offers you the opportunity to pay for additional benefits with pre-tax dollars. The following programs will save you tax dollars when you elect to pay for such benefits with pre-tax deferrals.

Estimated Tax Savings Footer

Based on 35% effective tax rate (federal, state, local and FICA taxes).

ESTIMATED TAX SAVINGS

We also offer you the opportunity to pay for additional benefits with pre-tax dollars. The following programs will save you tax dollars when you elect to pay for such benefits with pre-tax deferrals.

Program	Pre-Tax Contribution	Tax Savings
Medical Insurance	\$1,200.00	\$420.00
Health Savings Account	\$500.00	\$175.00
Dental Insurance	\$530.00	\$185.50
Vision Insurance	\$86.00	\$30.10
Total:	\$2,316.00	\$810.60

Based on 35% effective tax rate (federal, state, local and FICA taxes).

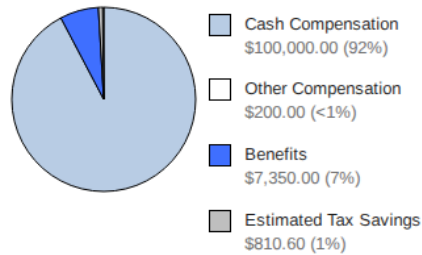
Total Compensation Value

Total Compensation Value Introduction

The true value of your total compensation includes your direct pay, the company's contribution to your benefits and the consequent tax savings to you.

TOTAL COMPENSATION VALUE

The true value of your total compensation includes your direct pay, the company's contribution to your benefits and the consequent tax savings to you.



THE TOTAL VALUE OF YOUR COMPENSATION:

\$108,360.60

Other Valuable Benefits

Other Valuable Benefits Introduction

TotalRewards CSM provides other valuable benefits that are not listed above. Below is a summary of those plans.

Other Valuable Benefits Footer

PTO and Holiday values are based on your salary and eligibility as of 12/31/24.

OTHER VALUABLE BENEFITS

We provide other valuable benefits that are not listed above. Below is a summary of those plans.

Vacation Pay	25 Days	\$15,200.00
Holidays	10 Days	\$6,080.00
Total:		\$21,280.00

PTO and Holiday values are based on your salary and eligibility as of 12/31/24.