

Other Valuable Benefits

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The Other Valuable Benefits section is a place to highlight to employees the benefits that may be included in their cash compensation, but may not always be recognized. Vacation, Sick Leave, and Holidays are some of the most common programs to include in this section.

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Go to **Programs**

Choose **Other Valuable Benefits**

Click **New Program** to add and enter a name for your program

1

Hide on zero

▼

▲

▼

2

Hide on zero

▲

▲

▼

☐ **Value (\$)**
The Other Valuable Benefits section can have a Value (\$) column to approximate the value of its benefits.

☒ **Subtotal Value**
The Other Valuable Benefits Section can have its Value column be subtotaled. Do you want the subtotal to show?

Keep **Value** and **Subtotal Value** checked if you want these to show on the statement, uncheck if not

Checking the **Value** and **Subtotal Value** will display the dollar amount for reference

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Click **Gear** to remove, then choose **Remove** and on the pop up window hit **Delete Program** button

Click Up and Down **arrows** to reorder

Click **Save** button to ensure changes will not be lost

Note: By default, benefits suppress on "0" (Hide on zero), it will not show on the statement and there's no limit to the number of benefits programs for online statements.
