TotalRewards Software

Branding

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Planning > Programs > Design > Data Integrity > Engagement
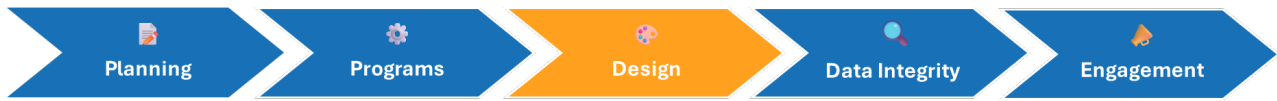
This section focuses on the visual aesthetics of your Total Rewards statements. Here, you apply your organizational brand by customizing colors, adjusting charts, and setting the layout for the PDF/print version of the statement.

Chart Options

Allows you to enable or disable visual charts. These are typically left enabled except when using the two-page print layout, where the pie chart under Estimated Tax Savings is commonly removed. Simply uncheck the appropriate boxes to control chart visibility.

Color Options

Define the primary and secondary colors used across both the online and PDF/print versions of the statement.

Date Selections

Lets you update the header label on the PDF/print statement and each tab in the online version. The Data as of Date appears on the Compensation tab online and in the footer of the PDF/print version.

Image Selections

Lets you control whether branded images appear in the PDF/print version of the statement.

Upload Images

Allows you to add your company logo to both online and PDF/print statements. You can also add a branded image in the Compensation tab of the online statement. Click the Choose File button to upload or replace logos and imagery.

Statement Layout

Lets you choose the PDF/print format: a 2-page, 4-page, or online replica layout to match your communication strategy.